



**RYE NECK UNION FREE SCHOOL DISTRICT
300 HORNIDGE ROAD
MAMARONECK, NEW YORK 10543
BOARD OF EDUCATION MEETING
AUGUST 24, 2022**

Present: President Gloria Golle
Trustee Rebecca Mansell
Trustee Patty Nashelsky
Trustee Jennifer Rubin
Trustee Elizabeth Yong
Dr. Eric Lutinski, Superintendent of Schools
Carolyn Mahar, Assistant Superintendent for Business
Corinne Ryan, Assistant Superintendent for Curriculum and Instruction
Mary Ellen Chiera, District Clerk

Absent: Trustee Devina O’Reilly

I. Opening of Meeting

President Golle called the meeting to order at 9:00 a.m.

II. President’s Report

President Golle began by reviewing the process of the consent agenda which allows the Board to streamline meeting procedures by collecting items into a group where they are all passed with a single motion and vote. She stated that some resolutions will still be read in their entirety, but using the consent agenda will allow the Board to focus on hearing from parent, student and staff organizations and from the community. All resolutions will still be posted on the website under Board Docs for review prior to the meetings.

Next, President Golle stated that the Board would like to keep all lines of communication open with the public. Community members are welcome to attend public meetings and planning sessions. At public meetings, there are two opportunities to speak. There are no opportunities to speak at planning sessions, but community members can come and observe. She reminded the community that the Board offers office hours once a month prior to planning sessions. Community members can make an appointment with the district clerk prior to 4 p.m. on the Friday before the next planning session to speak with two designated board members with any questions or concerns they have about the schools. The next planning session is scheduled for Wednesday, September 7th. In addition, community members can email the Board at boardofed@ryeneck.org.

III. Superintendent's Report

Dr. Lutinski began his report by noting that there are only 13 days until students arrive at school. The District has been busy this summer hosting summer programs for all four schools, and varsity sports have already begun. The administrative team and clerical staff spent much of the early part of summer closing down from the previous year and the rest of the summer preparing for the coming school year. As usual, the custodial and grounds crew spent July and August cleaning and repairing to provide excellent facilities.

Next, Dr. Lutinski advised that to date, the District has hired a dozen new employees, with a few more positions left to fill. This doesn't include all the new coaches that join the teams every year or those joining the District to temporarily replace staff on leave. They will be welcomed at the new staff orientation on August 29th where they will meet the Board of Education, will be given a crash course on essentials, and take a bus tour of the Rye Neck community. The remainder of the staff will return on August 30th to prepare for students to return on September 6th. In addition to meetings with buildings, teams, departments and committees, they will be receiving part of their annual professional development on topics such as mental health, school safety, the Dignity for All Students Act, and Diversity, Equity and Inclusion.

Additionally, Dr. Lutinski announced that the District has three new administrators this year. Wil Siegel is the new Director of Pupil Personnel Services, Mary Lanza is the Director of Technology and Communications, and Jason Doerr is the first-ever Middle/High School Assistant Principal.

With regards to communication, Dr. Lutinski stated that one of our improvements this year will be in communicating with parents. He will continue his Monday weekly emails which will focus more on students and staff. Another improvement is the continued evolution of the website. Although parents receive information from blast emails and newsletters, he aims to make the website a complete source of information. One of the recent additions is a new District Contact page under the Links section of the website. It is a simple tool to help parents get in touch with the right people to answer questions.

Finally, with regard to COVID, Dr. Lutinski reported that New York is following the CDC's reduced guidance regarding school operations. The NYSED and NYSDOH just issued their specific school guidance Monday afternoon, so Rye Neck will be sharing its 2022-2023 COVID Operations Plan with the community this week, a summary of which is: the continuation of enhanced ventilation measures and cleaning processes that were used the last two years; social distance is no longer required, but we will still maximize distance in classrooms, cafeterias, and events to the extent possible and as space allows; and, masks are still optional indoors and outdoors; weekly screening testing is no longer required. However, the State will still supply us with home antigen tests for distribution to and use by families and staff; and we are no longer required to report cases to the NYSDOH. There are few changes to case management: you should still stay home if sick, isolating for five days and wearing a mask for another five if you test positive; and contract tracing and quarantining are no longer required. If someone is exposed, they should wear a mask and test themselves. The District has adapted the State material to its operation plan and will share it with families this week. Dr. Lutinski stated that the pandemic is not over and COVID will still be present, but most of the dailing operations and events should be back to pre-pandemic status.

IV. Approval of Consent Agenda

Upon Motion duly made by Trustee Rubin and seconded by Trustee Nashelsky, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approves the following consent agenda:

- A. Approval of the Minutes of the July 11, 2022 Organizational Meeting
- B. Approval of Minutes of the July 11, 2022 Board of Education Meeting
- C. Approval of Personnel Appointments, Leave and Retirement
- D. Approval of Disposal of Equipment
- E. Approval of 2022-23 Adult Meal Prices
- F. Approval of Transportation Contracts
- G. Approval of Piggyback Contract for HVAC Services
- H. Approval of CSE Recommendations

AYES: All Present

NAYES: None

V. Communications to the Board

President Golle reported that the Board received 3 communications regarding COVID protocols.

VI. Citizens' Privilege of the Floor

There were no comments made by the public.

VII. New Business

Adoption of Amended Policy 2160 - School District Officer and Employee Code of Ethics

WHEREAS, revisions to Policy 2160 were presented to the Board of Education of the Rye Neck Union Free School District at a public meeting for discussion and a first reading at the July 11, 2022 Board Meeting; and

WHEREAS, Policy 2160 has been presented to the Board of Education of the Rye Neck Union Free School District at this current public meeting for discussion and a second Reading.

Upon motion duly made by Trustee Mansell and seconded by Trustee Yong, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the adoption of amended Policy 2160.

AYES: All Present

NAYES: None

Adoption of Amended Policy 1400 - Public Complaints

WHEREAS, revisions to Policy 1400 were presented to the Board of Education of the Rye Neck Union Free School District at a public meeting for discussion and a first reading at the July 11, 2022 Board Meeting; and

WHEREAS, Policy 1400 has been presented to the Board of Education of the Rye Neck Union Free School District at this current public meeting for discussion and a second Reading.

Upon motion duly made by Trustee Yong and seconded by Trustee Rubin, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the adoption of amended Policy 1400.

AYES: All Present

NAYES: None

Approval of Amended Boiler Plate for Policy 5300 - Code of Conduct

Upon motion duly made by Trustee Nashelsky and seconded by Trustee Mansell, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the adoption of the amended boiler plate for Policy 5300.

AYES: All Present

NAYES: None

Approval of Removal of Policy 5035 - Prayer in the Schools

WHEREAS, Policy 5035 was presented to the Board of Education of the Rye Neck Union Free School District at a public meeting for removal and a first reading at the July 11, 2022 Board Meeting; and

WHEREAS, Policy 5035 has been presented to the Board of Education of the Rye Neck Union Free School District at this current public meeting for removal and a second reading.

Upon motion duly made by Trustee Nashelsky and seconded by Trustee Rubin, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the removal of Policy 5035.

AYES: All Present

NAYES: None

Approval of Removal of Policy 8123 and 8123-R - Hygiene Precautions and Procedures & Hygiene Precautions and Procedures Regulation

WHEREAS, Policies 8123 & 8123-R were presented to the Board of Education of the Rye Neck Union Free School District at a public meeting for removal and a first reading at the July 11, 2022 Board Meeting; and

WHEREAS, Policies 8123 & 8123-R have been presented to the Board of Education of the Rye Neck Union Free School District at this current public meeting for removal and a second reading.

Upon motion duly made by Trustee Yong and seconded by Trustee Rubin, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves the removal of Policies 8123 & 8123-R.

AYES: All Present

NAYES: None

Approval of Superintendent Salary Increase

Upon motion duly made by Trustee Mansell and seconded by Trustee Yong, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby approves an increase of two percent (2.00%) in the base salary of Superintendent of Schools, Dr. Eric Lutinski, effective July 1, 2022 and hereby authorizes the expenditure of funds consistent therewith.

AYES: All Present

NAYES: None

Approval of Board Goals for the 2022-23 School Year

Upon motion duly made by Trustee Nashelsky and seconded by Trustee Yong, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District adopts the attached Board of Education Goals for the 2022-2023 school year.

AYES: All Present

NAYES: None

Approval of F.E. Bellows Classroom Ceiling Replacement

WHEREAS, as a result of the Building Condition Survey process, it was discovered that one classroom at the F.E. Bellows Elementary School has a failing ceiling; and

WHEREAS, in the interest of safety and protecting the building, the District's construction manager has recommended removing and replacing the ceiling.

Upon motion duly made by Trustee Rubin and seconded by Trustee Mansell, it was

RESOLVED, that the Board of Education declares the ceiling replacement at F.E. Bellows Elementary School to be an emergency; and it was

FURTHER RESOLVED, that the Board of Education authorizes the above repair as an ordinary contingent expense of the Board; and it was

FURTHER RESOLVED, that it is in the best interest of the District to appropriate up to \$42,500 of funds in the District's 2022-2023 budget or unappropriated fund balance or a combination thereof to pay for the cost of the work; and it was

FURTHER RESOLVED, that the Board authorizes a corresponding increase (or so much thereof as is necessary) in the amount of the District budget for the 2022-2023

school year and fiscal year to satisfy this obligation and determine that such amount is hereby appropriated therefor.

AYES: All Present
NAYES: None

Appointment of Food Service Consultant

Upon motion duly made by Trustee Yong and seconded by Trustee Nashelsky, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District, based on a request for proposals opened on June 30, 2022, appoints Noto Nutrition Consulting, P.O. Box 468, Katonah, NY 10536, as Food Service Consultant for the fiscal years ending 2023-2027 per the attached proposal matrix.

AYES: All Present
NAYES: None

Approval of Tax Rate Apportionment

Upon motion duly made by Trustee Yong and seconded by Trustee Mansell, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approves the homestead and non-homestead levy (as per attached) which is computed pursuant to the adoption of Real Property Tax Law (RPTL) § 1903a.

AYES: All Present
NAYES: None

Approval of 2022-23 District Wide School Safety Plan

Upon motion duly made by Trustee Nashelsky and seconded by Trustee Rubin, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District approves the District Wide School Safety Plan for the 2022-23 School Year.

AYES: All Present
NAYES: None

VIII. Public Comments Concerning Above

There were no comments made by the public.

IX. Executive Session

Upon motion duly made by Trustee Mansell and seconded by Trustee Nashelsky, it was

RESOLVED, that the Board of Education of the Rye Neck Union Free School District hereby agrees to move into executive session to discuss a student matter made confidential under FERPA.

AYES: All Present
NAYES: None

X. **Adjournment of Executive Session, Reopening of Public Meeting and Adjournment of Public Meeting**

Upon motion duly made by Trustee Mansell and seconded by Trustee Rubin, it was

RESOLVED, that the executive session be adjourned and the Public Meeting be reopened; and it was

FURTHER RESOLVED, that there being no further business before the Board and upon motion duly made by Trustee Nashelsky and seconded by Trustee Yong, it was

FURTHER RESOLVED, that the Board of Education Meeting of August 24, 2022 be adjourned.

AYES: All Present

NAYES: None

President Golle adjourned the meeting at 11:24 a.m.

Respectfully submitted,

Mary Ellen Chiera
District Clerk